

## **MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS**

Date of Meeting: February 9, 2010  
Date of Transcription: February 10, 2010  
Transcribed by: Janet Wilson

### **1. CALL MEETING TO ORDER BY CHAIRMAN**

### **2. ROLL CALL**

Selectmen Present: Bruce D. Sauvageau, Absent  
John P. Cronan, Chairman Pro-Tem  
Brenda Eckstrom  
M. Jane Donahue  
Walter B. Cruz, Sr., Clerk Pro-Tem

Also present: Mark J. Andrews, Town Administrator

**MOTION:** Selectman Eckstrom moved to appoint Selectman Cruz as the Clerk for the evening. Selectman Donahue seconded.

**VOTE: 4-0-0 (Unanimous)**

### **3. ANNOUNCEMENT**

The Charter Review Committee invites citizens of Wareham to attend an open forum discussion on the proposed change to change our form of Government from 1:00 p.m. to 3:00 p.m. on Saturday, February 20<sup>th</sup> at the Wareham Middle School Auditorium (door #9)

The Wareham Historical Society will host presenter Derek Bartlett, founder of Cape & Islands Paranormal Research Society for an evening as he shares with you the mysterious and macabre lore surrounding the most prestigious position in America. This will be held on Presidents Day, Monday, February 15<sup>th</sup> 7:00 p.m. at the Methodist Meeting House. For further information please call 508-273-0069.

### **4. CITIZENS PARTICIPATION**

Present before the board: Susan Ricci-Sohn, Chairman of the Community Events Committee

Ms. Ricci-Sohn stated that the deadline to submit applications for grants for Community Events Committee is February 15, 2010.

### **5. CONSENT AGENDA**

- a. Authorization to sign bills and documents, etc. (none)
- b. Appointment/Interview of Associate member to the Board of Health

Present before the board: Lisa Irish

Ms. Irish feels that her experience in Public Health at Harvard and the Mass College of Pharmacy will benefit the Board of Health. Ms. Irish also stated that there would be no conflict of Interest and that she wouldn't have a problem with her work schedule attending the meetings.  
Present before the board: Bob Brady

Mr. Brady said that he has served on the Finance Committee and was also a member of the Board of Selectmen. Mr. Brady would like to give back to the community and has experience

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with Real Estate Development as well as Title IV and also familiar with Chapter 111, 21 and 40 and MGL that governs Public Health.

**MOTION:** Selectman Eckstrom moved to appoint Lisa Irish as an associate member to the Board of Health to a term to expire no later than June 30, 2010. Selectman Donahue seconded.

**VOTE: 4-0-0 (Unanimous)**

There were not further motions made by the Board to appoint additional associates members, after the suggestion by Selectman Donahue that the Board of Health currently had filled it's complement of three full time members and with the appointment of Ms. Irish the two associate members. Selectmen Donahue said, "There appeared to be no need for a back up to the backup"

- c. Appointment to the Wareham Housing Authority

**MOTION:** Selectman Donahue moved to appoint Patricia Zimmer as a member to the Wareham Housing Authority to a term to expire no later than April 2010. Selectman Eckstrom seconded.

**VOTE: 4-0-0 (Unanimous)**

- d. Approval of the board's February 2, 2010 regular meeting minutes

**MOTION:** Selectman Donahue moved to approve the February 2, 2010 regular meeting minutes. Selectman Eckstrom seconded.

**VOTE: 4-0-0 (Unanimous)**

- e. Approval of the board's November 3, 2009, December 8, 2009, December 15, 2009 & January 12, 2010 executive session meeting minutes.

**MOTION:** Selectman Eckstrom moved to approve the executive session meeting minutes of November 3, 2009 and to amend the motion add the reason to enter is litigation #3. Selectman Donahue seconded.

**VOTE: 4-0-0 (Unanimous)**

**MOTION:** Selectman Donahue moved to approve the executive session meeting minutes of December 8, 2009. Selectman Cruz seconded.

**VOTE: 4-0-0 (Unanimous)**

**MOTION:** Selectman Eckstrom moved to approve and hold the executive session meeting minutes of December 15, 2009. Selectman Donahue seconded.

**VOTE: 4-0-0 (Unanimous)**

**MOTION:** Selectman Donahue moved to approve the executive session meeting minutes of January 12, 2010. Selectman Eckstrom seconded.

**VOTE: 4-0-0 (Unanimous)**

**6. LICENSES & PERMITS**

(NONE)

**7. TOWN ADMINISTRATOR'S REPORT**

**Selectmen's Business**

1. Town Gets \$300,000 CEDAC Loan. Mr. Andrews met with Senator Marc Pacheco on Thursday, January 28, 2010, on pending legislation on behalf of the Town of

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Wareham. His staff informed us that the Community Economic Development Assistance Corporation (CEDAC) had voted to award a front money loan in the amount of \$300,000 to Preservation of Affordable Housing, Inc. for the Brandy Hill apartments, to acquire a 132-unit affordable multifamily apartment complex on Minot Avenue. The property consists of eleven three-story residential buildings plus a community building.

This award fits in with the Board's strong commitment to economic and affordable housing development. Mr. Andrews is coordinating a press conference and will let you know when the date has been set.

### 2. **Legislative Update**

- a. **Liquor Licenses:** Mr. Andrews went to Boston Wednesday, February 3, 2010 to testify for the eight additional liquor licenses. He will keep you informed of the status.
- b. **Library Certification:** S.2163, An Act Relative to the Certification of the Wareham Library was reported out of the House Ways and Means Committee February 4. It is in the final review in the House. Mr. Andrews has urged Representative Williams Gifford and Representative Vincent Pedone, Chairman of the Committee, to assist in moving the bill further in the process and will keep you informed.

Selectman Donahue stated Library Certification is being continued through legislature with the efforts by Senator Pacheco.

3. **Police Monthly Report:** Included with this report is a copy of the January 2010 report from Chief Stanley on the Crime and Activity in Wareham.
4. **Library Tour:** Mr. Andrews has toured the Library and met the staff last week. He plans to familiarize himself with all Town facilities within the next few weeks by touring all buildings and meeting staff.
5. **Tremont Nail and Mill Pond Dam:** Mr. Andrews toured the Tremont Nail facility and the dam. He and Mark Gifford will be working on cost saving programs that will reduce the energy costs. Mark Gifford and Mr. Andrews met with Bill Fay, of French River Land, to discuss what options are available for Tremont Dam. Options discussed would be:
  - a. Rental/leasing of the dam with French River Land being responsible for maintenance and repairs of the dam; or
  - b. Buying the dam outright from the town.

We are also still exploring what other options may be available.

6. **Convened a Meeting of Commission and Committee Chairmen:** Mr. Andrews met with boards, committees and commissions Thursday, February 4 to introduce himself and seek input from the chairmen. He will now be scheduling monthly meetings with the chairs of these boards. He feels that Thursdays at 5PM will work.
7. **Squadron Boating Course:** The Mattapoisett Power Squadron, sponsored by the Wareham Harbormaster Department, is again presenting the safe boating courses

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- beginning March 23, 2010 with course registration starting at 6PM and class at 7PM. This 8-week course. The cost is \$65.00 per person to cover materials with reduced fees for families sharing a text. The website is: [www.usps.org/localusps/mattapoisett/](http://www.usps.org/localusps/mattapoisett/) for more information.
8. **Electronic Funds Transfer Program:** As part of our FY2010/FY2011 Fiscal Recovery Plan, we are designing an “EFT” program to wire accounts payable bills for vendor payments. This is a progressive plan to efficiently pay bills and reduce costs for checks, paper, and postage. Mr. Andrews is working with John Foster and Biz Zaleski and will keep you posted on the progress of this cost saving program.
  9. **TA Office Hours:** Mr. Andrews will hold open office hours Thursdays from 3:00PM-4:30PM for the general public, without appointment. I feel strongly that we maintain an open door policy, in addition to regular appointments.
  10. **Document Management:** We have begun planning for a document management program with department heads. A blueprint for this plan has been established. Also, a “clean up day” has been set for February 12, 2010 and we will adhere to Secretary of State guidelines.

### **Sewer Business**

- S1. **FY2010 2<sup>nd</sup> Half Sewer Usage Billing.** The Board is asked to approve a commitment for Second Half FY2010 Sewer User Fees in the amount of \$2,381,137.36. **Recommended action.** Motion for the Board to approve the Second Half FY2010 Sewer User Fees commitment in the amount of \$2,381,137.36 and to commit this amount to the Town Treasurer-Collector.

**MOTION:** Selectman Eckstrom moved the board to approve a commitment for second Half FY2010 Sewer User Fees in the amount of \$2,381,137.36 and commit this amount to the Town Treasurer. Selectman Donahue seconded.

**VOTE: 4-0-0 (Unanimous)**

### **8. TOWN BUSINESS**

Vote temporary increase population

**MOTION:** Selectman Cruz read the letter to the ABCC that the local licensing authority at a meeting held on February 9, 2010 estimated that the temporary increased resident population of the Town of Wareham as of July 10, 2010 would be 44,000. Selectman Eckstrom seconded.

**VOTE: 4-0-0 (Unanimous)**

Any town business

Selectman Eckstrom stated that she received a call from former Town Administrator John McAuliffe asking about hosting a Triathlon in town for Danskin.

Selectman Cruz stated that the newspaper is writing that he is stepping down and would like state that it's not accurate and he plans on staying.

Selectman Cronan read two letters (as attached) from the Office of the District Attorney. The first letter was dated December 4, 2009 addressed to Lauren Goldberg, Esq. Kopelman & Paige, 101 Arch Street, 12<sup>th</sup> Floor, Boston, MA 02110 Re: Wareham Board of Selectmen

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Executive Session 6/2/09 Open Meeting Law. The second letter was also from the Office of the District Attorney addressed to Brian Riley, Esq, Kopelman & Paige, 101 Arch Street, 12<sup>th</sup> Floor, Boston, MA 02110 Re: Wareham Board of Selectmen, Open Meeting Law: Hiring.

**9. SEWER BUSINESS**

- a. Any sewer business

**10. LIAISON REPORTS**

Selectman Eckstrom said the Library Board of Trustees met today and they have appointed a temporary chairman, temporary vice char and temporary clerk and they are writing their bylaws and Mr. Andrews stopped by the meeting and stressed the importance of getting a director in place.

Selectman Cronan mentioned that the Recycling Center is located on Plymouth Road and they are open Wednesdays from 1-3pm and Saturday 9am-1pm. For information please call 508-291-6520 and leave a message. Also Recycling Newsletters are available at the Library, Town Hall and the Multi-Service Center.

**11. ADJOURNMENT**

**MOTION:** Selectman Donahue moved to adjourn the meeting. Selectman Eckstrom seconded.

**VOTE: 4-0-0 (Unanimous)**

**11. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

Respectfully submitted,  
***Janet Wilson***  
Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on:

Attest: ***Walter B. Cruz, Sr.*** Clerk, pro-tem

Date Signed: 3-2-10

Date sent to the Town Clerk: 3-3-10